

### **IMPORTANT NOTICE OF TERMS AND CONDITIONS**

Please read the following terms and conditions carefully. All bookings are accepted on the basis of the following terms and conditions of trading of Walton Court Ltd, which cannot be varied under any circumstances.

Please read carefully the information contained on our web site.

Guests are strongly recommended to take out full travel insurance to cover unforeseen circumstances, losses, cancellations or delays.

All bookings are accepted on the basis of the following terms and conditions and in making, requesting or accepting a booking you are accepting these terms and conditions. In making a booking you are deemed to have read and understood the information contained therein

Bookings cannot be accepted outside these terms and conditions, and no member of staff, representative or agent of Walton Court Ltd has the right or authority to amend these terms and conditions under any circumstances.

Guests arrival: after 3pm on the first day, and depart before 11am on the last day unless by prior written agreement. Late departure will incur a full charge for that day. Cleaning: Guests must leave the accommodation/cottages/apartments in a clean state, with all refuse and personal effects removed from the property.

A cleaning charge on a hourly basis will be made in the event that the property is not left in a satisfactory state in the reasonable opinion of it's agent or staff. All damage or breakages will be charged to the guest account.

Parents or guardians of children must supervise their children at all times whilst on the property and accept full responsibility for the conduct, good behaviour and safety of their children at all times. Children must not be outside the supervision of a responsible and capable adult at any time.

No responsibility can be accepted for personal property, effects, possessions (including motor vehicles or other form of transport) brought onto the property by guests. Insurance for such items is the sole responsibility of the guest.

Only the number of guests for which there is a sleeping bed in each cottage or apartment will be accepted in that cottage/apartment.

Guests are not permitted to introduce additional guests beyond the maximum listed sleeping capacity of a cottage/apartment.

Walton Court has a no smoking policy in all rooms and public areas.

The Management reserves the right to refuse admission or service if in the reasonable opinion of The Management, the behaviour of a guest or guests or any member of a group of guests is likely to cause or has caused embarrassment, inconvenience, offence or discomfort to another guest, visitor or member of staff. In such a case all charges for any booking or commitment made by a guest will be payable in full and will be debited to the guests account without further notice or reference.

### **Payment, Booking And Cancellation Policy**

Guests are strongly recommended to take out full travel insurance to cover unforeseen circumstances, losses, cancellations or delays. Bookings cannot be confirmed without a valid credit card number or payment by euro bank transfer.

Bookings cancelled with less than the following notice will attract the full charge:

Cottages and accomodation: 90 working days

Conference facilities/functions/corporate bookings/agency bookings: 90 days

Cancellations made outside the above notice periods period will attract a 30% booking and cancellation/re-listing charge unless a replacement booking for the same cottage/apartment/facility is made and completed.

Bookings once confirmed are on a pre-paid basis due at the time of booking unless otherwise agreed in writing. Cancellations must be made by Email/Fax/Post. Telephone cancellations will not be accepted as cancellation unless confirmed in writing.

No liability can be accepted for any error or inaccuracy in accepting or processing a booking, whether via an agent or otherwise, directly or indirectly with a guest, or for any error or failure of electronic or postal communications.

All extra guest charges must be settled on departure by Visa/MasterCard or cash in Euros only.

We do not accept cheques, any foreign currencies or traveller's cheques.

Bookings processed by credit, debit or charge card will be processed under the terms and conditions of our bankers and merchant services providers. Card transactions will be processed in the card issuing country equivalent currency total at the time and date of transaction and will appear on the purchasers statement in the card issuers local currency for your convenience, unless a charge in euro is requested by the purchaser as an option at the time of purchase. A card processing fee will apply to all accommodation bookings paid by credit or debit card and this will be stated at the time of booking.

Walton Court cannot accept liability for non-performance by airlines, any other carrier, organization or party, or for circumstances or actions or events outside the control of Walton Court Ltd, or for the inability of a guest to take up their booking for any reason whatsoever. It is the responsibility of the person making the booking to ensure that full personal travel insurance is in force to cover their booking. In the event that the person making the booking is acting on behalf of a group then the point of contact and contract for the booking, together with all responsibility for that booking rests with that person solely. Any contract deemed to have been made between Walton Court Ltd and any other party shall in the event of dispute be subject to The Laws of the Republic of Ireland.